

KENT AND MEDWAY FIRE AND RESCUE AUTHORITY

SENIOR OFFICER APPOINTMENT CONDITIONS AND CONDUCT COMMITTEE

MINUTES of a meeting of the Senior Officer Appointment, Conditions and Conduct Committee held at Kent Fire and Rescue Service, The Godlands, Straw Mill Hill, Maidstone, Kent ME15 6XB on Tuesday 18 February at 10am.

PRESENT: - Mr N Chard (Chair), Mr B Kemp, Mr V Maple, Mr M Hood, and Mr M Sole.

APOLOGIES: Mr C Simkins

OFFICERS: - The Chief Executive, Miss A Millington and the Clerk to the Authority, Mrs M Curry.

UNRESTRICTED ITEMS

1. Membership

(Item 1)

Members: Mr Chard (Chairman – by virtue of Standing Order 2.6), Mr M Hood, Mr B Kemp, Mr V Maple, Mr C Simkins and Mr M Sole

To note the membership of the Committee for 2025/26 as set out above.

2. Election of Vice Chairman

(Item 2)

Mr Chard proposed, Mr Maple seconded that Mr B Kemp be elected as Vice-Chair of this Committee for 2025/26.

3. Declarations

(Item 3)

None.

4. Minutes

(Item 4)

RESOLVED that, because of the infrequency of meetings, the Chair of the Committee be authorised to sign the agreed Minutes of the meeting.

5. Recruitment of Director of Finance

(Item 5)

The Committee received a report that sought approval to progress with a recruitment exercise to replace the Director of Finance on a permanent basis following her retirement in May 2025.

RESOLVED that: -

- (a) A recruitment process now be undertaken to replace the retiring Director of Finance on a permanent basis, be approved.

6. Other items the Chair decides are urgent

(Item 6)

None

Agreed and signed as a true record by the Chair on 18 February 2025