

**MINUTES OF PENSION BOARD MEETING
18 March 2024**

Present:

Mark Rist (MR)	KFRS (Employer Representative) Chair
Matthew Deadman (MD)	KFRS (Employer Representative) Vice Chair
Leanne McMahon (LMc)	KFRS (Employer Representative)
Alison Hartley (AH)	Director Finance and Corporate Services
Barrie Fullbrook (BF)	Head of Finance, Treasury and Pensions
Marie Curry (MC)	Customer Support Manager/Clerk to the Authority

Danny Barrett (DB)	FBU (Employee Representative)
Lawrence Pater (LP)	FOA (Employee Representative)
Tim Green (TG)	FBU (Deputy Employee Representative)
Lee Abel (LA)	FOA (Deputy Employee Representative)

Also in Attendance:

Jason Bardell	FF Pension Scheme Member
---------------	--------------------------

Apologies:

Dylan McEvoy (DM)	FRSA Representative (Employee Representative)
Jordan McEvoy (JM)	FRSA Representative (Deputy Employee Representative)

NEXT MEETING	Date: 23 July 2024
	Venue: MS Teams
	Time: 9am

1. Declarations of Interests on Items on this Agenda

MR declared his confirmation of retirement in December 2024.

DB declared his intention to retire this year, date to be finalised.

2. Appointments to the Board for 2024

The following appointments were agreed.

Mark Rist – Employer Representative **Chair**

Matt Deadman – Employer Representative –**Vice-Chair**

Leanne McMahon – Employer Representative

Danny Barrett – FBU Representative

Lawrence Pater – FOA Representative

Dylan McEvoy – FRSA Representative

Jason Bardell – Pension Recipient

Tim Green – FBU Deputy Representative

Lee Able – FOA Deputy Representative

Jordan McEvoy – FRSA Deputy Representative

Delivery officers who report to the Pensions Board

Alison Hartley – Director of Finance

Barrie Fullbrook – Head of Finance

Marie Curry – Board Secretariat

Following the recent departure of KFRS's Pension Manager, this post is currently vacant.

Therefore, until an appointment has been made BF will be reporting into the Board as the Scheme's Pensions adviser.

3. Annual Review of the Pension Board Terms of Reference

The terms of reference have been circulated to the Board for review with a deadline of Friday 29 March for comments. Amendments need to take in to account any membership changes and recent changes in legislation. AH and BF will review the document first before the Board does final review. **(Action: AH/BF)**

4. Minutes of the Pension Board Meeting held on 6 December 2023

The minutes of the meeting held on 6 December 2023 were agreed as a true record.

5. Pension Board Action Log - Update on Progress

BF ran through the outstanding actions on the log and provided updates. The action log can be viewed here [Current Pension Board Action Log.xlsx](#).

Any comments on the log should be directed to BF. BF said all actions with a specified deadline had been completed within the required timeframe.. BF confirmed a meeting he has with LPPA for next week where any outstanding actions that require discussion with LPPA will be followed up.

BF said that the LGA has released four dates for Pension Board Training. It is a requirement for Pension Board Members to attend regular training. BF will send around the dates for Members to book themselves on an appropriate session. **(Action: BF)**

6. LPP Quarterly Report

BF ran through the key highlights on the latest LPP report which now includes the addition of complaints reporting. The detailed report can be found on the Pension Board SharePoint site and Board members are recommended to review this and submit any questions to BF before his meeting with LPPA next week. Board members were reminded not to circulate the report wider than the Pension Board. **(Action: ALL)**

7. Update on Cases (standing item)

McCloud vs Sargent Case

15 cases have been processed by LPPA under the new regulations. BF said there are good processes in place in terms of supplying the relevant financial data to LPPA. This is all being done in a timely manner. LPPA's system is going through an upgrade later in April, so this will be discussed at the meeting next week to determine the implications for the processing of cases going forward.

BF said that the first immediate choice cases being processed by LPPA under the Remedy will be ill-health cases. As part of this process individuals have been asked if they are willing to have their case reassessed. There are 11 cases, for which the Independent Qualified Medical Practitioner (IQMP) has so far issued 8 new certificates. These certificates have been passed on to LPPA to action any necessary pension adjustments. HR are chasing the 3 outstanding certificates. LPPA cannot process any payments until the certificates are received. BF will be liaising with LPPA over the timeframes for making any necessary pension adjustments.

Matthews/O'Brien Case

BF said that the deadline for providing an expressions of interest form to affected members was 31st December 2023. Around 1,200 letters were sent out to those individuals who have been

identified as potentially being affected by this case so letters were sent to these individuals on 19th December. Individuals were given six months to respond and around 300 responses have so far been received. Within the letter, it states that the individual will be provided with detailed pension calculations within five months of responding to confirm their interest in joining the scheme. Although a significant amount of testing is required to ensure the outputs are accurate, we are confident that this timeframe remains achievable. There are 120 individuals who are still employed by the Service who didn't respond to the initial letter. An email chaser has gone out to those individuals. Considering the work done on the communications around this case through various forums including our own station networks, social media platforms and partner agencies, the uptake on responses has been quite low.

IDRP Cases Update

There have been no IDRP cases since the last meeting.

8. AOB

Overseas Certificates

LPPA are undertaking an annual audit exercise as part of their standard practice where they make contact with pension beneficiaries that live overseas to check that no changes are required. For those beneficiaries they do not hold email contact details for, LPPA use a tracing service. 43 emails have been sent out to members and there are 9 members who have been referred to the tracing service. They have a standard 20 working days to complete the necessary return and if no communication received, an automated reminder goes out. After that point and another 20 working days, then the individuals pension payments are suspended if no response has been provided.

Channel Tunnel

A plea was made from the FBU to give thought to CT colleagues, given the recent developments, who now may be contemplating retirement as an option. LPPA's normal practice is not to supply figures to individuals outside the 6 month point but could an exception be made in this case. The Director of Finance responded by saying that this is already happening, and conversations have taken place with those individuals affected and LPPA where exemptions can be made to this rule.